

Referred By: \_\_\_\_\_

## RBCO/TSP QUESTIONNAIRE

1. Your Full Name: Mr. Ms. \_\_\_\_\_
2. Your Ex Spouse's Name: Mr. Ms. \_\_\_\_\_
3. Who is the Plaintiff? \_\_\_\_\_
4. Who owns the account? \_\_\_\_\_
5. Your Date of Birth: \_\_\_\_\_
6. Your Social Security Number: \_\_\_\_\_
7. Your Ex Spouse's Date of Birth: \_\_\_\_\_
8. Your Ex Spouse's Social Security Number: \_\_\_\_\_
9. Your Full Mailing Address:  
\_\_\_\_\_
10. Your Ex Spouse's Full Mailing Address:  
\_\_\_\_\_
11. Date of Marriage: \_\_\_\_\_
12. Date of Divorce: \_\_\_\_\_
13. In what state were/are you divorced/divorcing? \_\_\_\_\_
14. Date of Separation (or the date the benefit is to be computed): \_\_\_\_\_
15. **PLEASE ATTACH** a copy of the underlying Order or Decree permitting the division of the account by Retirement Benefits Court Order (RBCO).
16. Type of Service CSRS FERS Military
17. Date of first contribution to the account: \_\_\_\_\_
18. How is this account to be divided? \_\_\_\_\_
  - a. What is the valuation/assignment date? \_\_\_\_\_
  - b. Are there any pre-marital contributions? YES NO
  - c. If 18b is YES, What was the value on the date of marriage? \_\_\_\_\_

d. If 18b is YES, What was the average rate of return from date of marriage to date of divorce/separation? \_\_\_\_\_

19. Has participant taken any loans or made any withdrawals, excluding withdrawals on termination of employment that the participant has completely repaid under Internal Revenue Code Section 411(a)(7)(C)? YES NO  
a. If YES, who is responsible for the loan?: \_\_\_\_\_
20. Are gains and losses to be applied to Ex Spouse's share? YES NO
21. Is the TSP a civilian or Uniformed Thrift Savings Plan? \_\_\_\_\_
22. An additional fee will be charged directly from Alight ("TSP") for review of court orders. Who is responsible for the fee (or will the parties equally divide the costs)? \_\_\_\_\_  
\_\_\_\_\_

**Your Contact Information:**

E-mail address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Please scan and email this form along with any other pertinent information to:  
[kristina@willicklawgroup.com](mailto:kristina@willicklawgroup.com), Fax to: (702) 438-5311, or Mail to:

QDRO Masters c/o Willick Law Group  
3591 E. Bonanza Road, Suite 200  
Las Vegas, NV 89110-2101